

## **Sports Activities Coordinator**

### **Job Description:**

**TUMO Center for Creative Technologies** is seeking to hire an energetic and experienced **Sports Coordinator** to organize and run sports programs for TUMO members in the Tumo Park sports fields such as tournaments, after school programs and daytime activities.

### **Duties and Responsibilities**

- Develop yearly sports strategy and business plan for sports fields
- Carry out and promote after school programs and daytime activities for TUMO members
- Manage use of TUMO Park sports fields
- Train TUMO members and track results and achievements
- Establish and maintain partnerships with community sports clubs and agencies
- Cooperate closely with TUMO Yerevan and headquarters
- Perform other duties as assigned

### **Education and experience**

- At least 2 years of relevant experience
- Higher education degree
- Self-motivated
- Commitment and passion for working with youth
- Problem-solver
- Organized

- Strategic planner
- Excellent communication skills
- Dynamic and positive personality

### **Application procedure**

To apply, please send a resume to [jobs@tumo.org](mailto:jobs@tumo.org). Please mention “**Sports Coordinator**” in your subject line. Only short-listed candidates will be notified.

### **Application deadline**

Feb 21, 2019